

Registration for Conference Participation – 3rd Annual Meeting 2021

To register as conference participant, you need an account in the ConfTool system of this event. The account allows to access registration details and payment information at any time after registration. You can also use your account to print out the registration confirmation and your invoice. Login Page: <https://www.conftool.org/ssecr2021/>

Create a New ConfTool Account

If you have not obtained a ConfTool account for this conference before, your first step will be to [create a new account](#). As author for this event, you will most likely already hold a ConfTool account. Please use your existing account for registration as participant.

To create a new account, select the link "Register New" on the login page and follow the instructions given there. Please enter your full name and address, and provide a valid e-mail address, as these details are required to contact you and used for name badges, invoices, and receipts.

Log-in to The ConfTool System

If you already hold an account, log in with your user name and password under "Registered Users". If you have forgotten your user name or password, please follow the links next to the corresponding input fields and consider the [hints for user registration and log-in](#).

The Participant Registration Process

To start the registration process, please click on "Register as Participant" on the overview page of your ConfTool account. The registration process consists of several steps:

1. First, please state your participant status (full member, junior member, associated member, non-member).
2. Now select between "Pre-Conference", "Annual Meeting" or "Pre-Conference + Annual Meeting". The prices depend on your participant status and participation of the conference days.
3. Please enter your payment details now. Select between "Bank Transfer" or "Pay Pal". If none of the offered methods is suitable for you, please contact the event organizers.
4. Finally, confirm your entries and the registration terms for participants. Please note that your registration for participation is binding and the full fee has to be paid within the given period.

After completing the registration, you will receive a confirmation e-mail with the required payment details. The "Confirmation of Registration" and "(Pro Forma) Invoice" can now be accessed from your ConfTool account and be printed via your browser's print function. After your payment has been received, you will get access to the invoice from your account.